

A Good Old Fashioned Guide To *Phone Etiquette*



Never make calls/texts before 9:00am or after 9:00pm

Respect the other person's personal time -- Calls early in the morning or late at night may be mistaken as an Emergency Call

Don't make more than two calls/text without a reply.

Not everyone always has their phone in-hand -- They may be working or doing something that can't be interrupted -- Be Patient!

Don't carry on phone conversations or make texts when making transactions in a shop, bank or restaurant

People deserve your full attention -- Don't be Rude!

Keep your call/text about 4-H

This contact information is provided to discuss 4-H business ONLY. Please don't use it for socializing or gossiping -- Remember your Code of Conduct!

Before you call -- Look thru it All

Remember to use your Resources -- Handbooks, Website & Social Media Posts may already have the answer. Do your research!

