



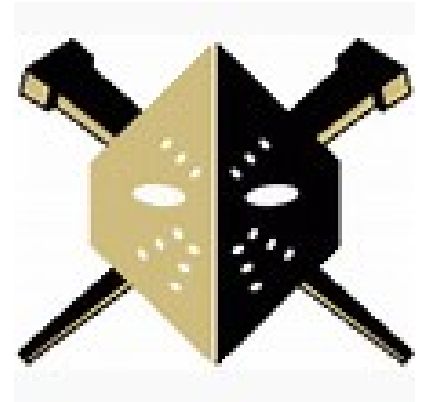
4-H Clover Chronicle

Belmont County Quarterly Newsletter

January - March | 2016

4-H Night with the Wheeling Nailers and Si Robertson

Belmont County 4-H will be joining the Wheeling Nailers for 4-H Night on Saturday, March 12, with game time at 7:35 p.m. at the Wesbanco Arena in Wheeling.



Belmont County 4-H Council will be purchasing up to 150 tickets for Belmont County 4-H families to participate. 4-H members from all over the tri-state area will be in attendance that evening. Special guest of the Nailers that night will be Uncle Si Robertson of Duck Dynasty. You won't want to miss this fun event!

4-H Club Organizational Advisors should contact the Extension office as soon as possible to let us know how many tickets your club would like reserved for that evening!



Happy New Year

Welcome to the first issue of the **Belmont County 4-H Clover Chronicle** for 2016. The **Clover Chronicle** will be published quarterly coming to you in January, April, July, and October. Between newsletters, additional information will be shared with organizational volunteers electronically.

On page three of this newsletter, you will see that **January 15** is the annual year end due date for all year end awards and opportunities for youth and clubs. Please, take a close look at what all is due on this date.

Important Reminder to All: Checks issued by 4-H Council must be cashed within 2 months. They will not be reissued.

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4-H Under Construction

Mark your calendars for **Saturday, March 5, 2016!** All 4-H youth, parents and advisors are encouraged to attend this program.

The schedule for the day is included in the next column. Registration will begin at 8:15 at the Middle School entrance.

At 8:30 a.m., youth are invited to participate in the Livestock Quality Assurance Program. ***This is a requirement for all youth taking a market or lactating dairy animal project each year.***

Also at 8:30 a.m., 4-H volunteers may participate in a session entitled: Recognizing and Preventing child Abuse Neglect. This is a **REQUIRED** training for **ALL** 4-H volunteers each year.

At 9:30, a continental breakfast will be served in the Middle School Foyer. The breakfast will be followed by the awards presentation for older youth members, officers, and achievement winners, as well as, recognition for volunteers.

A Junior Fair Update will also be given alerting youth of any Junior Fair rule changes for the upcoming year.

At the conclusion of the day, youth interested in the Livestock Quality Assurance test out option may take the test at that time.

Please RSVP to the Extension office by Monday, February 29, 2016 so that we can get an accurate count for breakfast and any handouts that need to be copied. Packets for organizational advisors including membership pins, certificates, older youth awards and handbooks will also be available for pick up the day of the event.



4-H Under Construction

All 4-H'ers, Parents & Advisors are encouraged to attend.

**Saturday, March 5, 2016
Union Local Middle School**

- | | |
|------------|---|
| 8:15 a.m. | REGISTRATION – Middle School |
| 8:30 a.m. | LIVESTOCK QUALITY ASSURANCE
Middle School Auditorium
<i>(*Required for all market or lactating animal project exhibitors. THIS SESSION IS A FULL HOUR AND WILL COMPLETE AT 9:30 a.m. Youth must participate in the full session to receive credit for attending.)</i> |
| 8:30 a.m. | ANNUAL VOLUNTEER REQUIRED
TRAINING – Recognizing and
Preventing Child Abuse and Neglect
<i>(Required for all 4-H volunteers each year. Must participate in full session to receive credit for attending. Youth are not permitted in this training.)</i> |
| 9:30 a.m. | CONTINENTAL BREAKFAST – Middle
School Foyer |
| 9:45 a.m. | OPENING |
| | AWARDS PRESENTATION |
| | JUNIOR FAIR UPDATE |
| | HORSE PROGRAM UPDATE |
| 10:45 a.m. | GROUP SESSION

The Money Game
Project College
County 4-H Update |
| 12:00 Noon | COMPLETE EVALUATION!

LIVESTOCK QUALITY ASSURANCE
TESTING

NEW VOLUNTEER ORIENTATION
TRAINING |



4-H News and Opportunities

Attention: Annual Year End Deadlines

4-H Clubs of Distinction

The Ohio 4-H Clubs of Distinction award is given to all 4-H clubs who meet all the requirements listed on the application. Club organizational advisors should complete an application and return it to the Extension office by **January 15, 2016**. Applications are included in club packets and should be completed by organizational advisors.

Completed Livestock Record Books

All youth are encouraged to complete their livestock record books following the fair. A junior and senior division winner for each species will be awarded a cash prize. All completed livestock records should be turned in to your 4-H advisor to review the records and assure that you have calculated the costs of your project and figured the profit/loss. Then, advisors must submit a list of names along with the completed project record books to the Extension office by **January 15, 2016**.

Blue Ribbon Officer Awards

Secretaries, Treasurers and News Reporters are eligible to receive a blue ribbon award for their completed officer books or scrapbook (News Reporter). Officers interested in submitting their officer book or scrapbook (News Reporter) must submit it to the Extension office by **January 15, 2016**. Sample score sheets are available online and are included in club packets. Each Blue Ribbon Award winner will receive \$25 cash. **Officers must complete their own book or scrapbook to be eligible for an award.**

Club Financial Summaries Due

Each club **must** complete the Yearly Summary Report. The form is included in the club packet and should be completed by the Organizational Advisor. All financial summaries must be submitted by **January 15, 2016**. Please contact Jane Keyser with questions.

Camp Counselor Applications Due

Teens interested in being a 4-H Camp Counselor should complete the enclosed form and return to the Extension Office by **January 15, 2016**.

Older Youth Opportunities and Achievement Awards

Also included in this mailing is a summary of Older Youth Opportunities and Achievement Awards. Ohio Achievement Records can be downloaded at belmont.osu.edu and are **Due January 15, 2016**.

Attention: Club Re-Enrollment Packets Available Now at the Extension Office

Officer Books – The 2016 officer books are included in Club Re-Enrollment Packets available at the Extension office. Updated officer information will be available online as well.

4-H Enrollment Forms - Each **returning and new** 4-H member and volunteer must complete an enrollment form for 2016. The enrollment forms will be included in Club Re-Enrollment Packets available at the Extension office. Make sure enrollment forms are completed in their entirety before turning them in to the Extension office. These forms will be due April 1, but may be turned in at anytime.

2016 Project Book Order Form - The 2016 Project Book Order Form will be included in the Club Re-Enrollment Packets at the Extension office. Additional Project Book Order Forms will be available online at belmont.osu.edu as well.

Membership Pins, Certificates & Older Youth Gifts will be available to club organizational advisors at 4-H Under Construction as in previous years.

Requirements for 4-H Volunteers

A 4-H Volunteer is any adult who helps with the 4-H program in any way on a regular basis. These helpers must be an approved Ohio 4-H Volunteer, have an application on file in the Extension office, have passed an Ohio BCI fingerprint background check every four years and attend a volunteer training on child abuse and neglect each year.

Anyone interested in becoming a **NEW** 4-H Advisor or volunteer must fill out an application and be approved as an Ohio 4-H Volunteer before they can begin working with a club or committee. Applications can be picked up at the Extension office. Applicants should participate in an orientation training BEFORE having their BCI fingerprint background check completed. All new applications for the coming year are due January 15, 2016. Applications for 2016 will not be accepted after that date.

New Volunteer Orientation Training Dates Include:

March 5 (4-H Under Construction) at 12:00 Noon

March 8 at 10:00 a.m. at the Extension office

March 8 at 7:00 p.m. at the Extension office

REQUIRED Annual Volunteer Training Dates Include:

March 5 (4-H Under Construction) at 8:30 a.m.

March 9 (Shooting Sports Kick off at the Carnes Center at 8:00 p.m.

March 14 at 7:00 p.m. at the Extension office.

Belmont County 4-H Week and Ohio 4-H Week

Help us celebrate Belmont County 4-H Week February 28 – March 5 and Ohio 4-H Week March 6-12 in your community, school or at your business! 4-H Council will pay \$25 to each 4-H club for completing at least one display that promotes 4-H during the week of February 28 – March 5 and/or March 6 - 12. Send a photo of your display, include location of the display on the back of the photo or in the email, to the Extension office by March 15, 2016 to guarantee payment for your efforts. 4-H Week is the perfect time to recruit new members for 2016! Invite your friends to 4-H Under Construction, send a photo and story to the newspapers about your club or create a 4-H display in your school, in a business window, on a business sign or in a community center. Spread the word, “4-H makes the Best Better!”

4-H Shirt Day

4-H Shirt Day is Friday, March 4, 2016! Wear your favorite 4-H apparel to school and/or work. Let everyone know you are a proud supporter of 4-H and encourage them to become involved!

Livestock News

Livestock Quality Assurance

Livestock Quality Assurance (LQA) Certification is required for all youth exhibiting a market animal, lactating dairy cow or lactating dairy goat at the Belmont County Fair. Certification can be obtained in two ways. Youth can participate in a LQA program provided by OSU Extension or by participating in the test out option.

LQA Test Out Option

All youth 12-14 years of age may take a LQA test designed for their age group. If they pass the test with a score of 70% or greater, the youth will be certified in LQA until they turn 15 years old. All youth 15-18 years of age may take a LQA test designed for their age group. If they pass the test with a score of 70% or greater, the youth will be certified in LQA for the remainder of their Junior Fair years. Remember, the test out option is only available to those who have participated in at least one Belmont County Livestock Quality Assurance program. If a youth fails the LQA test, they will be required to attend a LQA program.

Three testing opportunities and two programs will be offered this year. All Belmont County Youth must have the LQA Certification by July 1, 2016. Please pay close attention to the dates and plan accordingly:

LQA Testing Dates

March 5 - (At the conclusion of 4-H Under Construction), Union Local M.S.

February 18, 3:00 – 6:00 p.m. - Extension office (Call in advance to register)

March 17, 3:00 – 6:00 p.m. - Extension office (Call in advance to register)

LQA Program Dates

March 5, 8:30 - 9:30 a.m. (4-H Under Construction) Union Local M. S.

April 12, 6:00 – 7:30 p.m. Union Local M. S.



Reverse Raffle

Belmont County 4-H Reverse Raffle: How much money was earned and how is it spent?

The Belmont County 4-H Reverse Raffle Committee held its 7th Annual Belmont County 4-H Reverse Raffle on Wednesday, October 21, 2015 at the James E. Carnes Center. Thank you to all of the committee members, community sponsors, ticket holders and event participants who assisted with and supported the event. This is the largest fundraiser for the Belmont County 4-H Program. This year, the committee raised over \$12,000 which will support the Endowment Fund, as well as, support the county program in 2016.

2015 4-H Reverse Raffle committee officers: Myra Young, Chair; Brenda Saffell, Vice Chair; Mary Mowrer, Secretary; and Sue West, Treasurer.

The following is a breakdown of money earned in 2015 and how it was spent.

Total Income (after prizes & expenses deducted)
\$12,771.94
 Donated to Belmont County 4-H Council held locally.
\$10,217.55
 Donated to Belmont County 4-H Endowment Fund at OSU
\$ 2,554.39

**For a copy of a detailed 4-H Reverse Raffle Financial Summary, please contact the Extension Office.

2015 Belmont County 4-H Council officers included: Kimberly Ogilbee, President; Ladonna Workman, Vice President; Mary Lou Barricklow, Secretary; and Mary Mowrer, Treasurer.

In 2015, the Belmont County 4-H Council's yearly Proposed Operating Budget totaled \$40,650. This included five \$1,000 scholarships.

**For a copy of a detailed 4-H Council Budget, please contact the Extension Office.



Each participating club received \$150.53 for their Silent Auction Items.

Older Youth Packet Information

Achievement Awards	***	State Trip & Camp Delegate Opportunities		
***	State Junior Fair Board	***	Ohio Dairy Goat Conference	***
	***	National 4-H Dairy Conference	***	

Read more about these opportunities below. To apply for these youth opportunities, you must complete the Ohio 4-H Achievement Record which is available in electronic or hard copy. Electronic copies are available in both pdf and Word format. Hard copies are available at the Extension office. **All completed forms are due in the Extension Office by 4:30 p.m. on January 15, 2016.**

Please read the Ohio 4-H Achievement Record Requirements and Instructions for Belmont County and "Creating Effective Achievement Records" presentation at <http://belmont.osu.edu>, prior to filling out the Ohio 4-H Achievement Record. Please Note: If you download the Achievement Record in Word, you will be able to save a copy of your work from this year which can easily be added to next year. This method will allow you to save lots of time and energy after you complete the Achievement Record the first time.

County & State Achievement Awards

Ohio 4-H Achievement awards were established in 1991 to highlight overall 4-H achievement in a particular program area. There are currently 25 program areas which include: Beef, CARTEENS, Citizenship & Community Service, Clothing & Textiles, Companion Animals, Dairy, Dairy Goat, Environmental Science, Family Life & Child Development, Foods & Nutrition, Gardening & Horticulture, Health & Safety, Horse, Leadership, Meat Goat, Mechanical & Engineering Science, Personal Development, Photography, Poultry, Rabbits, Sheep, Shooting Sports, Swine, Woodworking and Veterinary Science. When completing the Ohio 4-H Achievement Form, please check the achievement area you wish to apply for in the National 4-H Congress/State Achievement Award section. Youth can fill out a separate achievement record for each achievement area (ex. Leadership, Beef, and Clothing & Textiles) if they feel there is not enough room for all the information on one form.

State Trips & Camps Delegate Opportunities

Apply to be a delegate from Belmont County to one of several state trip and camp opportunities. Please indicate your interest in the COUNTY OPPORTUNITIES section by marking them 1,2,3, etc., with 1 being of greatest interest. Applicants are required to interview with the selection committee. If selected for a trip, applicant may be responsible for paying part or all of the trip fees as partial scholarships may be available.

4-H Citizenship Washington Focus - Spend June 26- July 2, 2016 in Washington, D.C. with 4-H'ers from other states taking part in seminars, workshops, and touring the historical sights of our nation's capital. Minimum age is 14 as of January 1, 2016. Approximate trip cost is \$1,200 per delegate.

Leadership Washington Focus – Spend July 11-15, 2016 in Washington, D.C. with 4-H'ers from other states taking part in meaningful leadership experiences. For youth in 7th – 9th grade. Cost is \$825 per delegate.

4-H Junior Shooting Education Camp - Shooting Education Camp is held at Canter's Cave 4-H Camp in Jackson, Ohio from July 1-3, 2016. Applicants must be 9-12 years old by January 1, 2016. Approximate cost of camp is \$220. Interested applicants may apply for a scholarship to help with registration fee.

4-H Senior Shooting Education Camp - Shooting Education Camp is held at Canter's Cave 4-H Camp in Jackson, Ohio from July 17-22, 2016. Applicants must be 12-18 years old by January 1, 2016. Approximate cost of camp is \$320. Interested applicants may apply for a scholarship to help with registration fee.

4-H Leadership Camp - Each county may nominate youth to attend State Leadership Camp, July 5-9, 2016, to strengthen skills and experience personal growth at 4-H Camp Ohio. Must be 15 years of age by January 1, 2016. Approximate cost of camp is \$250.

4-H Sea Camp - Sea Camp is held at Kelley's Island on Lake Erie from July 9-13, 2016. Minimum age of 13 as of January 1, 2016. The camp includes marine navigation, lure making, fishing techniques, a four day chartered fishing trip, swimming, scuba diving, sailing, canoeing, water skiing, fish cleaning, cooking, plus much more. Approximate cost of camp is \$500.

Older Youth Packet Information – Page 2

Achievement Awards	***	State Trip & Camp Delegate Opportunities
*** State Junior Fair Board	***	Ohio Dairy Goat Conference ***
***	National 4-H Dairy Conference	***

State Trips & Camps Delegate Opportunities – Continued

Ohio 4-H Teen Conference - Approximately 1,000 4-H teens from across the state will be participating in Ohio 4-H Teen Conference on Saturday, March 12, 2016 at the Columbus Convention Center. Interested applicants may apply for a scholarship to help with registration fees, approximately \$35.

Ohio 4-H Ohio Forestry and Conservation Camp - Have you ever wondered what types of trees are in Ohio's forests? Or, what kind of relationships organisms have with the forest? If so, Ohio Forestry Camp at FFA Camp Muskingum is the place for you this summer. Any student who has completed the 8th grade and is at least 15 years of age is welcome to participate in camp. Camp will be held June 12-17, 2016. Approximate cost of camp is \$325.

Ohio 4-H Scholarships

Ohio 4-H recognizes and rewards individual excellence, whether it is in project work, leadership, citizenship or community service. Ohio 4-H Scholarships were established in 1976 in order to help young people become self-directing, productive and contributing members of society. There are currently 36 statewide 4-H scholarships being offered. To learn more about the Ohio 4-H Scholarship application process, please check out our website at <http://belmont.osu.edu>. **All applications must be submitted online and no later than February 15, 2016.**

Ohio 4-H Ambassador Program

Ohio 4-H Ambassadors are the youth spokespersons for Ohio 4-H. Each year outstanding 4-H teens who demonstrate excellence in 4-H achievement, citizenship, and leadership earn invitations to become Ohio 4-H Ambassadors.

Being a 4-H Ambassador is both an honor and a responsibility. Ambassadors serve as speakers, emcees, program facilitators, hosts or hostesses, committee members, and in many other youth leadership roles for 4-H and Extension programs and events throughout the state. Ohio 4-H Ambassadors are also tremendous role models who maintain the highest standards of excellence as they fulfill their 4-H pledge commitments of clear thinking, great loyalty, large service, and better living to make the best better in their clubs, communities, country, and world. To learn more about the Ohio 4-H Ambassador application process, please check out our website at <http://belmont.osu.edu>. **All applications must be submitted to the Extension office no later than 4:30 p.m. on January 15, 2016.**

Ohio 4-H Teen Advisory Council

The Ohio 4-H Teen Advisory Council (TAC), a statewide group of 4-H teens and young 4-H alumni, provides a youth stakeholder perspective in the planning, implementation, and evaluation of Ohio 4-H programming. TAC members develop knowledge, skills, attitudes, and aspirations needed for adult success, and the Ohio

4-H program is strengthened and expanded. TAC members provide advice to state 4-H faculty and staff to improve, strengthen, and maintain the Ohio 4-H program. Members recommend policy and direction for Ohio 4-H teen programs and opportunities. They serve as a sounding board for Ohio 4-H program direction. To learn more about the Ohio 4-H Teen Advisory Council application process, please check out our website at <http://belmont.osu.edu>. **All applications must be submitted online and no later than August 12, 2016.**

4-H Camp Counselor

Camp counselor responsibilities include planning and conducting camp programs, meditations, citizenship, flag ceremonies, song leading, recreational activities, campfire and much more. Applicants must be 14 years old by the time of 4-H Camp to apply to be a Counselor. There is some cost involved. **Interested applicants must complete the Camp Counselor Application Form included in this newsletter, and submit it to the Extension office by January 15, 2016.**



THE OHIO STATE UNIVERSITY

COLLEGE OF FOOD, AGRICULTURAL,
AND ENVIRONMENTAL SCIENCES

4-H Clover Chronicle

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FYF: For Your Fridge

A quick guide to upcoming events...call or email us with any questions!

January

- 1 New Year's Day, Office Closed
- 9 Ohio Fair Managers' Conference, Columbus
- 13 CARTEENS Program, EO
- 14 4-H Horse Committee, 6:00 p.m., EO
- 15 County Award Applications & Books Due, EO
- 15 Camp Counselor Application Due, EO
- 15 Ohio Achievement Record Due, EO
- 15 State 4-H Ambassador Applications Due, EO
- 15 Financial Summaries Due
- 15 New 4-H Volunteer Applications Due, EO
- 18 Martin Luther King Jr. Day, Office Closed
- 21 Junior Fair Board, 6:00 p.m., EO
- 28 Senior Fair Board, 8:00 p.m., Fairgrounds
- 30 State 4-H Horse Advisor Training

February

- 3 CARTEENS Program, EO
- 4 4-H Council Meeting, 6:00 p.m., EO
- 5 Ohio Volunteer Conference Registrations Due, EO
- 11 4-H Horse Committee, 6:00 p.m., EO
- 15 State 4-H Scholarships Due, Online Only
- 18 LQA Testing, 3:00 - 6:00 p.m., EO
- 18 Junior Fair Board, 6:00 p.m., EO
- 24 CARTEENS Program, EO
- 25 Senior Fair Board, 8:00 p.m., Fairgrounds
- 28 – March 5 Belmont County 4-H Week
- 29 RSVP for 4-H Under Construction Due, EO

March

- 4 4-H Shirt Day – Wear your 4-H shirt to school/work
- 5 4-H Under Construction, Union Local MS
- 6-12 Ohio 4-H Week
- 8 New Volunteer Orientation Training 10 a.m. & 7 p.m. EO
- 9 Shooting Sports Kick Off, 6-8:30 CC
- 9 Required Annual Volunteer Training, 8:00 p.m. CC
- 10 4-H Horse Committee, 7:00 p.m., EO
- 12 Ohio 4-H Volunteer Conference, Columbus
- 12 Ohio 4-H Teen Conference, Columbus
- 13 Nailer's 4-H Night Hockey Game, Wheeling
- 14 Required Annual Volunteer Training, 7:00 p.m. EO
- 15 Livestock Sale Committee, 6:00 p.m., EO
- 16 CARTEENS Program, EO
- 17 Junior Fair Board, 6:00 p.m., EO
- 17 LQA Testing, 3:00 - 5:00 p.m., EO
- 24 Senior Fair Board, 8:00 p.m., Fairgrounds



Winner of our first National 4-H Week Social Media Collage Challenge- Becca Theaker (Stallions 4-H Club)

4-H EVENT/OPPORTUNITY: 4-H Camp Counselor

DATE / DEADLINE: Applications are due to the OSU Extension Office no later than January 15, 2016 by 4:30 p.m.

PROGRAM DESCRIPTION:

The 4-H Camp Counselors are a group of 4-H teens selected to assist in being responsible for campers ages 8-13 during 4-H camp. As a result of participation, counselors will develop knowledge, skills, attitudes and aspirations needed for adult success, and the Belmont county 4-H program will be strengthened and expanded. Roles and Responsibilities of 4-H Camp Counselors include:

- Attend required trainings prior to camp
- Market and promote camp
- Serve in a leadership and teaching role to other counselors
- Serve on committees or other groups to plan programs at camp
- Conduct self in an appropriate manner before, during, and after camp while serving as a role model to campers and peers
- Assist staff and other counselors with camp activities; work as a team to implement the activities
- Know and understand all safety guidelines, including emergency procedures, associated with the camp and program areas
- Follow and enforce camp rules
- Assure for safety of campers at all times including in cabins, sessions, and large group activities
- Be aware of child protection regulations and report any child abuse, sexual abuse, or neglect in accordance with university policy
- Identify and respond to camper behavior issues
- Ensure campers' health and hygiene, e.g., brushing teeth, eating meals, taking medication, etc.
- Promote camper participation during camp
- Lead and supervise campers in activities at camp including but not limited to songs, teambuilding challenges, group activities, challenges, etc.
- Teach and lead campers at workshops or during other components at camp (table setting, song leading, etc.)
- Mentor and give guidance to campers to encourage positive youth development and enhancement of life skills

REQUIREMENTS:

- Must be at least 14 years old by the start of camp.
- Must be able to get transportation to meetings and events as needed.
- Must complete a minimum of 12 hours of training. (2 of these hours must be on-sight for first time counselors).
- Must complete Child Abuse Awareness training.
- Must Sign Standards of Behaviors, complete the Code of Conduct form, and have a current Ohio 4-H Health History form on file.
- First time applicants must provide two references.
- If the individual is 18+ year old at least two months prior to camp, the individual must have their background check conducted.

SELECTION PROCESS:

- Individuals who complete the application and fulfill application requirements will be contacted regarding the selection process.

MEETING DATES/TIME/FREQUENCY

4-H Camp Counselors meet the following dates throughout the year: April 11, 18 & 25; May 2 & 16; June 7 & 12. Counselors are expected to notify the Extension Office if an absence is unavoidable.

TO APPLY:

- Complete the application in its entirety.
- Turn in reference forms from two non-family members. OR Provide non-family references with contact information.
- Read and sign the Standards of Behavior and Camp Counselor Code of Conduct forms.
- Return all materials to the Belmont county Extension Office by January 15, 2016





**Standards of Behavior for Minor Participants Participating in
Activities and Programs with Minor Participants**

Minors participating in activities and programs with minor participants sponsored by Ohio State are required to conduct themselves according to the following standards of behavior. These standards operate in conjunction with the guidelines and regulations of the specific activity or program.

Minor participation expectations:

- Be responsible for own behavior and uphold high standards for the group and accept consequences for inappropriate behavior
- Support and abide by the group's designated leader
- Practice good citizenship, leadership and self-control
- Follow the direction of activity or program staff and/or leaders
- Demonstrate positive sportsmanship and attitudes at all times which is becoming of a leader
- Show respect to others, be courteous and respectful
- Use appropriate language at all times

The following behaviors and actions are not permitted at The Ohio State University in activities or programs with minor participants:

- Unsportsmanlike conduct, unethical, immoral conduct
- Improper language, e.g., profanity
- Possession or consumption of alcohol and illegal drugs, including the use of tobacco by a minor
- Possession or use of harmful objects with the intent to harm or intimidate others, e.g., weapons, fireworks
- Boys in girls' rooms/restrooms and vice versa
- Destruction of property
- Violation of established curfew, when applicable
- Disrespect of adults, other participants, volunteers, staff and/or those in leadership positions
- Belittling others/putting others down and being disrespectful of individuals' differences
- Aggressive physical behavior, e.g., fighting
- Taking property that belongs to others
- Other conduct determined to be inappropriate for youth development by the event chair or designated Ohio State faculty/staff

Violations of the standards of behavior will be handled as follows:

1. If a chaperone is present for the minor involved in the violation, this person will be made aware of the violation.
2. The parents will be notified of the incident and actions taken. When necessary, arrangements will be made to remove the minor from the activity or program.
3. The minor can/may be barred from participating in future Ohio State activities and programs with minor participants.
4. When warranted (e.g., violation of law) the situation may be turned over to the appropriate law enforcement authority.

I, _____, as a participant in an activity or program with minor participants, 4-H Camp,
(name of minor, print) (name of activity/program, print)

have read these standards of behavior and agree to accept and follow them. I also accept the consequences for my actions if I choose not to follow the standards of behavior.

Minor signature _____

Date _____

I, we _____ have read the standards of behavior and support my minor's participation in the
(parent/guardian, print) activity/program.

Parent/guardian signature _____

Date _____

4-H CAMP COUNSELOR CODE OF CONDUCT

I, _____ agree that if selected, I will participate in the 4-H Camp Counselor Training Program. I understand that this is a training period and only once I complete my certification am I permitted to be a counselor at 4-H Camp.

I understand that I am taking on a different role at camp. I am applying to serve other, not to go purely for my own enjoyment. By signing below, I acknowledge that I have read and agree to abide by the above responsibilities if selected as a camp counselor. I understand and agree that I will be asked to call my parents/guardian immediately to pick me up if I conduct myself in an irresponsible manner, which includes being out of my cabin after hours and/or the possession or use of tobacco, alcohol, illegal drugs or fireworks.

I will be expected to:

- ✓ Attend the required number of counselor training sessions. I understand I will be dismissed if I am not able to complete the required training.
- ✓ Abide by the No Cell Phones at Camp Policy (note: unless otherwise authorized by Extension staff)
- ✓ Treat other peers with respect.
- ✓ Not bully fellow counselors or participate in goat-play or hazing.
- ✓ Conduct myself as a positive role model and be responsible.
- ✓ Set a good example by not using profanity or telling off-color jokes, and stories.
- ✓ As a 4-H member, not have in my possession tobacco, alcohol or illegal drugs.
- ✓ Not have possession of harmful objects without specific authorization from the camp director, including but not limited to: knives of any kind (pocket, utility, etc.), lighters, matches, fireworks, explosives, firearms, weapons, etc.
- ✓ No pornography or other sexually oriented materials including nudity in visual or written materials including similar content.
- ✓ Be a responsible cabin counselor and ensure campers are provided guidance towards a safe and fun week.
- ✓ Ensure that all campers are supervised by counselor staff at all times. Be sure that all campers know that they must remain on the camp grounds at all times and are responsible for their behavior at all times.
 - Get to know each of the campers personally and by name.
 - Have all campers, including myself check in any of their medications with the nurse.
 - Make sure each camper uses personal hygiene.
 - Make sure that all of my campers are familiar with camp facilities and camp rules
 - See that all campers are involved in all activities. Make sure no one is excluded.
- ✓ Check for illness or injury, but don't make much of a "fuss" about +++8minor things. Go with hurt or sick campers to the nurse no matter how minor the ailment.
- ✓ Follow guidelines for lights out, and cabin supervision. Be in my cabin with my campers at all times between the hours of "Lights Out" and "Rise and Shine."
- ✓ Never discipline a camper by ridicule or physical punishment; patience and understanding works best.
- ✓ Urge safety at all time. Take time to explain how and why to do something safely.
- ✓ Work as a team to plan, organize and conduct all camp activities.
- ✓ Be flexible with counseling and adult staff.
- ✓ Participate in camp promotion.
- ✓ Follow leadership of camping program through adult advisors/volunteers/staff.

I certify that the all the information being submitted is correct, and understand that failure to comply with these rules could result in probation, or loss of counseling position for the year.

Applicant's Signature _____
Parent/ Guardian Signature _____

Date ____/____/____
Date ____/____/____

REFERENCE FORM

_____ is applying as a camp counselor at 4-H Camp this summer. The camp counselor selection committee would like your input about the qualities and ability to fulfill the responsibilities of a counselor. The information you include will not be shared with the applicant. Please complete this reference form based on *your* knowledge and/or observations. Thank you for your help.

1. Please mark how you would evaluate the applicant's qualities, using this scale:

	Excellent	Good	Fair	Poor	Not Known
Responsibility					
Communication skills					
Respect for others					
Dependability					
Enthusiasm					
Flexibility					
Patience					
Initiative					
Resourcefulness					
Ability to work with children (age 5-10)					
Ability to work with children (ages 11-14)					
Ability to work with other teens					
Ability to work with adults					

2. Please write any additional comments here:

Signed: _____ Date: _____

Printed Name: _____

Relationship to Applicant: _____

Address: _____

Email: _____ Phone: _____

Please return no later than January 15, 2016

OSU Extension, Belmont County
 101 North Market St., Suite A
 St. Clairsville, OH 43950
 FAX: 740-695-5614
 E-mail: keyser.1@osu.edu

Please note: Please submit in a sealed envelope. For questions contact the OSU Extension Office.

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